



Mission Madness 2020

Dear Youth Leader,

On behalf of the Cooperative Baptist Fellowship of Virginia, I would like to invite your youth group to Mission Madness, a weekend retreat for youth groups interested in mission service, worship, fellowship, and fun!

Dates & Location- This year, Mission Madness will be in ONE location.

March 27 - 29 in Richmond, VA

(Hosted by Second Baptist Church, Richmond)

Mission Projects- One of the highlights of this weekend is the hands-on mission experience that you will be participating in on Saturday. On Friday night, your students and chaperones will be assigned to their mission groups. On Saturday Morning, each mission group will gather during morning worship then they will load up tools and head out for a day of service. Mission Committees, Ministry Teams, and Staff Members are working to secure mission service opportunities. There will be a variety of mission experiences that day.

Money- There are 3 different types of Mission Madness registrations:

- *Standard Registration with Hotel: \$95 per person*, which includes hotel (a max of 4 people to a room), five meals, mission project supplies, recreation, program costs, and a t-shirt.
- *Extra Hotel Rooms For Chaperones: \$125 per person*, for groups that require chaperones to have separate hotel rooms from youth. Includes additional rooms for chaperones plus everything in standard registration.
- *Commuter Registration: \$55 per person*, for those who commute *or* provide their own lodging. Includes three meals, mission project supplies, recreation, program costs and a t-shirt.

CBFVA is able to put on this event at a reasonable price thanks to the generosity of the host church. **To register for the madness, mail a completed *Registration Form* and a non-refundable 50% deposit per person to the CBFVA. Registration will continue until February 15th (please call or email if after February 15th, as space *may* be available.)** The remaining 50% per person will be due at the event.

To see our cancellation policy, please refer to the Event Policies on page 3 of this document.

****Important Note for Commuter Churches:** Deposit required is 50% of the \$55 per person rate, equaling \$27.50/person, which needs to be submitted with your registration form by February 15th. The hotels provide breakfast for overnight guests, meaning, churches who commute will be responsible for their breakfast each morning. **IDEA:** *plan for a group of church members to make breakfast for the youth Saturday and/or Sunday morning at your church prior to leaving for Mission Madness.*

Lodging- Participants will stay in safe, clean hotel rooms that are booked by the CBFVA and assigned to group leaders at event registration. To keep registration costs down, hotel rooms will sleep four (4) people per room. It

is the responsibility of the church to separate adults and students. Additional rooms may be available for an additional cost; please contact the CBF Virginia office in the event that your group needs more rooms.

Worship Leadership- if you have someone from your group interested in helping with worship, please email me to discuss their possible involvement.

Missions Offering- This year we are encouraging youth groups to participate in the Mission Box project prior to their arrival at Mission Madness. This year, we are partnering with Camp Alkulana to create Camper Kits for students who attend camp. For more information, visit www.missionbox.me.

Youth Participants and Involvement- Youth currently enrolled in grades 6-12 are invited to participate in *Mission Madness*. Everyone who attends needs to be informed that a significant portion of the weekend involves *hands on* mission service. Naturally, student's attitudes are adversely affected when they are surprised by having to **work** on a retreat! As the youth leader, you can help prepare your students mentally and spiritually for this portion of the weekend. Most youth cannot wait to serve, but some need help understanding the importance and value of serving the community.

Chaperones- Events like *Mission Madness* would not be possible without adult chaperones volunteering their time. Too often, when adults hear the word *chaperone* they understand it to be the same as baby-sitting. But, *Mission Madness* is a weekend that aims to be interactive for both youth and adults. Chaperones will be asked to take on a significant leadership role during the weekend. This event can be just as meaningful for adults as it is for youth.

Each church is required to bring 1 chaperone for every 6 youth of each gender. The transportation you bring to camp will be used to transport youth to mission sites. Thus, drivers of 15 passenger vans must be 25 years old. Other drivers should be 21 or older. All chaperones should be over 21. Thanks for your help in this area.

Thank you for your interest in *Mission Madness*. We want you to know that CBFVA appreciates the commitment you show in the ministry to your students throughout the year. Our hope is that *Mission Madness* will be a yearly tradition that helps your ministry grow mature followers of Christ. If you have any questions, call or email me anytime.

Thanks and God Bless,

Mark Snipes

Mission Coordinator, CBFVA, www.cbfva.org

MSnipes@cbfva.org * 804.929.3962

CBF Virginia Youth Event Payment Policy

We are excited your church is planning to participate in one of our youth events! Below is a detailed outline of CBFVA's Payment Policies for all of our Youth events, to include: Mission Madness, Youth Retreat, & Call Weekend.

Registration & Deposit

A church may register online or via a mail-in registration form for any of our youth events. A church is required to pay a 50% non-refundable deposit for their group in order to be registered for the event. If a church only sends a registration form with no deposit, the church will not be considered registered until the deposit is received by the CBFVA office. Spots will not be saved or held for a church that has not submitted both the registration form AND the 50% deposit.

Final Payment

The remaining 50% or final payment for the weekend event is due when the church arrives at the youth event. Final balance amounts will be emailed by the CBFVA Administrator to the group leader indicated on the registration form.

Registration Changes

All deposits are non-refundable and non-transferrable.

Changes Prior to Posted Deadline: Changes to the number of participants may be made up until 3 weeks prior to each corresponding event. If changes to registration numbers are made past to this 3 week period, the initial deposit is non-refundable and non-transferrable, however, the church will be responsible to pay for the spots that were dropped

Changes After Posted Deadline: If a church notifies CBFVA of registration changes after the posted deadline, the church will be required to pay for the remaining 50% for the entire original number of registrations. After the posted deadline, CBFVA is no longer able to make changes with hotels or conference facilities and adjust numbers. If churches let us know after the posted deadline, CBFVA is still required to pay for lodging for the original registration number.

For Example: A church initially registers and pays a 50% deposit for 20 people. The posted deadline to make changes to registrations is February 15th. On March 1st the church notifies CBFVA they will only be bringing 10 people. The church is required to pay the remaining 50% for all 20 initial registrations.

Cancellation

In order to cancel a registration, a church must notify CBFVA of cancellation prior to the posted registration changes deadline. The deposit is still non-refundable, however if a church notifies CBFVA prior to this deadline, they will not be required to pay the remaining 50% for the group's registration. If a church notifies CBFVA of a cancellation after this date, the church is required to pay for the entire registration amount for the group.

Please sign and return to the CBFVA office with your registration form, acknowledging that you have read and understand the policies stated above.

Leader's Signature	Leaders Church Group	Date

Leader's Printed Name

2020 Registration Form

Please notice there will be a 200 person maximum at each location. Register early to ensure your church's spot.
Registration is open until February 15 (please contact us after 2/15 as space *may* be available.)

Group Leader:	Local Church:
Church Address:	City, State, ZIP:
Email Address:	Cell Phone:

Session (Circle): [March 31-April 2 in Madison Heights, VA] [April 21-23 in Richmond, VA]
[April 28-30 in Hampton, VA]

Total Participants: _____

Number of Youth: _____ # Male _____ # Female _____

Number of Adults: _____ # Male _____ # Female _____

T-Shirt Sizes (Adult sizes): # _____ XXL _____ XL _____ L _____ M _____ S

Check Type of Registration: _____ (Standard: \$95/person) _____ (Extra Rooms: \$125/person)
_____ (Commuter: \$55/person)

Total Deposit: \$ _____ (Number of Participants x 50% of per person Registration)
The remaining fees (50% per person) are due the day of the event.

Payment Options

- **Pay by Check:** Make checks payable to CBFVA- include in the memo line:
Mission Madness 2018
- **Pay by Credit Card*:** Call the CBFVA office OR complete the information below
**church is responsible for paying processing fees. Fees will be added to final balance due*

Credit Card # _____ **Exp. Date:** _____

Cardholder Name: _____ **Security Code:** _____ (3 digits)

Billing Address: _____ **Billing Zip Code:** _____

**Mission Madness
Youth/Chaperone Participant
Form**



Church Name: _____ Group Leader: _____

Participant Name: (Last) _____ (First) _____ (M.I.) _____

Date of Birth: _____ Gender: _____ Age: _____ Grade in School: _____

Home Address: _____ City: _____ State: ___ ZIP: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Emergency Contact Information

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Medical Information

Insurance Company: _____ Policy or Group Number: _____

Physicians Name: _____ Phone Number: _____

Allergies: _____ Medications: _____

Authorization for Treatment & Release

I, the undersigned, do for myself (or for and on behalf of my child under 18 years of age) give permission for an attending physician or hospital to administer medical care if deemed necessary by a physician. I, the undersigned, do for myself (or for and on behalf of my child under 18 years of age) hereby release from all claims and forever hold harmless the director, employees, volunteers, and agents of the Cooperative Baptist Fellowship of Virginia, from any and all claims and demands for personal injury, sickness, and death, as well as property damage and expense, of any nature incurred by myself (or my child under 18 years of age). I assume personal responsibility for any loss of property incurred by myself (or my child under 18 years of age) at the event by theft or otherwise. I also assume personal responsibility for all medical bill (for myself or child under 18 years of age). Further, should it be necessary for me or my child to return home due to disciplinary action, for medical reasons, or otherwise, I hereby assume responsibility for all transportations costs. I further understand that photographs, audio recordings, and video recordings may be created during the event and I give permission to the Cooperative Baptist Fellowship of Virginia to use any or all recording of me or my child in publications, videos, website design, or other media expressions.

Participant's Signature

Printed Name

Date

Guardian's Signature

Printed Name

Date

**Mission Madness
Chaperone
Screening Form**



Please list the name of each adult who will be attending *Mission Madness* with your group this year. You will need to conduct a statewide criminal background check (for the state in which the adult resides) for each person listed. Any official state background check that you have conducted within the last three years is acceptable. Please indicate in the appropriate place that the background check has been conducted for each adult. A church staff member must complete and sign at the bottom of this form. Please bring this completed form with you to registration. Thank you for making the effort to protect the well being of our students. (www.ProtectMyMinistry.com is a reliable and inexpensive organization to go through for your church's background checks.)

Name (Y/N)	Background Check Completed
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

I certify that our church, named below, has conducted a statewide criminal background check for each person listed above, and we affirm them as an adult chaperone for this event. I further certify that I am a staff member of the church named below and, thereby, an official representative of the church.

Staff Member's Signature: _____ Date: _____
 Church Name: _____ Church Phone Number: _____

GROUP LEADERS **Information Page**



Thanks for all you are doing to prepare for *Mission Madness*. I hope the following information will help make planning easier for you. If you have any questions at any time during the planning process, feel free to email me (msnipes@cbfva.org) or give me a call (804) 929.3962.

Your Youth Group Needs to Bring the Following to Madness:

- **Five-Gallon Cooler (empty)**- This cooler should stay in your vehicle all weekend. This cooler will provide water to the students on mission sites. For larger groups, please bring one cooler per vehicle. Coolers will be filled at the church.
- **Medium Sized Rectangular Cooler**- label with your church's name and bring to registration.
- **First Aid Kit**- each vehicle should contain a well-stocked first-aid kit.
- **Mission Madness Participant Forms**- bring the original and one copy for everyone (youth and adult) participating in the weekend. The original will be handed in during registration and you will keep the copy. These forms are required for all participants.
- **Adult Chaperone Screening Form**- bring a completed adult chaperone screening form with you to registration.

Mission Offering Items- This year we are encouraging youth groups to participate in the Mission Box project prior to their arrival at Mission Madness. If you are interested in participating in Mission Box you can visit www.missionbox.me

Reminders and Other Information:

- **Registration**- if possible, arrive at 7 pm. Dinner will be served at the host church. Your youth will mingle and play games while the youth leader registers their group. Registration will run from 7 to 8:30. If you are running late, please call Mark Snipes at (804) 929.3962.
- **Mission Projects**- sunscreen, gloves and water bottles are recommended. For safety reasons, we ask that all participants wear closed toed shoes.
- **Worship and Party Attire**- casual, comfortable and modest clothing should be worn during all worship services and at the party.
- **Worship Leadership**- If you have a student or group of students interested in helping lead worship, please email me at (msnipes@cbfva.org) with a description of what your student or students would like to do.

Thanks again for all your hard work and cooperation in preparing for this event. We are looking forward to seeing you at *Mission Madness*.



YOUTH **Information Page**

The Essentials

Deodorant
Soap
Shampoo
Toothbrush and
Toothpaste
Comb
Socks and Underwear

Clothes for Mission Sites

CLOSED-TOES SHOES!!!!
Clothes you don't mind getting dirty
Shirt
Long Pants
Hat
Sunglasses
Work Gloves
Sweatshirt/Coat

Clothes for Worship

Pants or Modest Shorts
Shirt
Shoes
A light coat for those who are cold
natured

Other Necessities

A Bible
A Good Attitude
Sunscreen
Money for food (*if you are stopping with
your youth group on the way*)

Please note: Any form of alcoholic beverages, tobacco products, or weapons are prohibited. Adult leaders and/or chaperones have the right to confiscate these items if seen and are asked to notify the appropriate group leader and/or CBFVA staff.